



TOHOKU UNIVERSITY

Graduate School of Economics and Management

27-1 Kawauchi, Aoba-ku, Sendai 980-8576, Japan

Tel: +81-22-795-6261 Fax: +81-22-795-6267

November 27, 2014

Professor Junjiang Li
Economics School,
Jilin University
No.2699 Qianjin Street,
Changchun, China

Professor Junjiang Li

The Graduate School of Economics and Management is happy to announce that the Global Program in Economics and Management (GPEM) that we started in April 2014 has been well established. This program, taught entirely in English, offers high quality learning and research opportunities in an ideal campus environment for students who aspire to one day take on key international leadership roles. The degree of Master of Economics/ Management is conferred upon completion of the program, and the graduates who would like to pursue doctoral degrees are encouraged to apply for our doctoral program.

As dean of the Graduate School of Economics and Management, I would like to ask you to recommend your student for applying to GPEM. We have visited many leading universities in the past and we understand that your university is excellent in both research and education and is ideal as our partner.

We would very much appreciate it if you could recommend one academically outstanding student in your university for GPEM. Although we may not be able to guarantee the acceptance, we highly value your recommendation in the screening of the candidates and granting a possible tuition waiver.

The procedural details are spelled out in the enclosed "Application Guideline" documents including the application period of this program. With regard to the "research plan" documents, we would very much appreciate it if you could kindly advise your students to produce documents that properly and accurately reflect his or her academic potentialities. If you have any inquiries, please contact me at eco-dean@econ.tohoku.ac.jp. For further information about the application procedures, please contact ipem@econ.tohoku.ac.jp.

Sincerely yours;

Jiro Akita
Dean, Graduate School of Economics and Management,
Tohoku University

Tohoku University Graduate School of Economics and Management
2015 Academic Year
Global Program in Economics and Management 2-year Master's Program
Application Guidelines for Foreign Student Screening (October Entrance)

The Global Program in Economics and Management was established to foster skilled professionals who possess a deep knowledge of economics/management, the ability to discover and solve problems, and an international perspective, so that they will be able to work in societies with differing languages, cultures, and values. Foreign students residing overseas are eligible to apply under Foreign Student Screening. This screening allows admitted foreign students to complete the program by taking classes taught entirely in English.

1. Major and Enrollment Quota.

Major	Quota ¹	Admission Category
Economics and Management	16	Global Program in Economics and Management Foreign Student Screening

¹ Includes those admitted under other admissions categories.

2. Application Qualifications etc.

To be eligible, you must not be a Japanese citizen. In addition, by September 30, 2015 you must have one of the qualifications listed in (1) Basic Qualifications and fulfill the requirements described in (2) Requirements below.

(1) Basic Qualifications

- ① You are a university graduate
- ② You have a bachelor's degree in accordance with National Institution for Academic Degrees and University Evaluation
- ③ You have completed a 16-year school education program overseas
- ④ While in Japan you have completed a 16-year program of school education by taking classes via distance learning offered by an overseas school
- ⑤ While in Japan you have completed a curriculum of an overseas university (you must have already completed a 16-year program of school education in the relevant nation) at an educational facility that is ranked within the relevant nation's educational system and has been designated separately by the Minister of Education, Culture, Sports, Science and Technology (hereafter, "Minister of Education")
- ⑥ You have completed a professional program (the program must have a course term of more than four years or fulfill other criteria stipulated by the Minister of Education) at a special technical school after the date stipulated by the Minister of Education on which that school was specially designated by the Minister of Education
- ⑦ You have been certified by the Minister of Education

- ⑧ You have been enrolled at a university for three or more years, have completed a 15-year program of school education overseas, or have completed a 15-year program of school education by taking classes in Japan through distance learning offered by a school overseas, or in Japan while enrolled in an educational program (15-year program of school education in the relevant nation) in an overseas university you have completed a program, designated by the Minister of Education, at an educational facility that is positioned within your nation's educational system and have acquired outstanding results in the prescribed credits at this Tohoku University graduate school
- ⑨ You have enrolled in the graduate school of another university (hereafter "another graduate school") in accordance with the School Education Act, Article 102, Item 2, and possess sufficient academic abilities to receive an education at this Tohoku University graduate school
- ⑩ Through individual entrance qualification screening, you have been acknowledged to possess academic abilities either equal to or exceeding those of a university graduate and are at least 22 years old

Note: If you wish to apply using Application Qualifications items ⑧, ⑨, or ⑩ above, you must submit the documents noted in 3. Application Procedures, item (9), below.

(2) Requirements

A TOEFL-iBT score of 79 or higher (for TOEFL-PBT, 550 or higher) or an IELTS score of 6 or higher is required.

3. Application Procedures

Download the application forms from the Faculty of Economics/Graduate School of Economics and Management website, fill them out, then print and submit them.

(1) Application, Curriculum Vitae

Attach a photo (5 cm high, 4 cm wide), taken within the last three months, in the space provided on the form.

(2) Academic Transcript

Submit a transcript from your university or the university from which you most recently graduated (in a sealed envelope). Not required for students who graduated from the Tohoku University Faculty of Economics.

(3) Certificate of Graduation (or Expected Graduation)

If you are applying under item ② of the above Basic Application Qualifications, submit your bachelor's diploma (or certificate of expected graduation). Not required for students who graduated from the Tohoku University Faculty of Economics.

(4) Two letters of recommendation from academic advisors or equivalent. It is preferable for one of the letters to be written by your faculty's dean.

(5) Research Plan (1,000 words in English)

(6) TOEFL or IELTS Score

If submitting a TOEFL score, please have ETS send the TOEFL Official Score Report for your

test, which must have been taken on or after March 1, 2013, to this graduate school. The TOEFL Institution Code is 0232. If submitting an IELTS score, please submit the IELTS Test Report Form (official certificate) original or copy, for your test, dated on or after March 1, 2013. A TOEFL score is not required if you graduated from a university in a nation where English is the common language, such as the UK, USA, Canada, Australia, New Zealand, etc., or if your native language is English. In such cases, please contact us in advance for instructions.

Inquiries: ipem@econ.tohoku.ac.jp

(7) Examination Fee: JPY 30,000

If paying by mail, please use a regular postal money order, leaving the payee information blank.

If you reside overseas, please contact us (ipem@econ.tohoku.ac.jp) for instructions.

(8) Proof of expected scholarship funding etc. (if applicable)

(9) Application Qualification Form

If you wish to apply using Application Qualifications items ⑧, ⑨, or ⑩ above, you must submit the below documents by the noted deadline. Download the admissions information and application documents from the Admissions page on the Faculty of Economics/Graduate School of Economics and Management website, print them, and fill them out.

First Application Period: December 1 (Mon.)~25 (Thu.), 2014

Second Application Period: January 5 (Mon.)~30 (Fri.), 2015

Third Application Period: February 2 (Mon.)~27 (Fri.), 2015

(10) Resident Registration

This must be submitted only if you are a foreigner currently residing in Japan (unless your period of residence is less than 90 days).

(11) General Test score for the GRE (Graduate Record Examination)

If you took the GRE General Test, please submit a copy of your score sheet (optional).

(12) Insurance Enrollment Pledge (official form)

Notes 1: Submitted documents must be written in English or Japanese.

2: Other than the TOEFL score mentioned in item (6) of the above Application Procedures, you should send all application documents together directly to us. With regards to letters of recommendation, if the letter-writers prefer to send these to us separately themselves, they may do so.

3: After submitting the application, your application documents cannot be altered or returned. The examination fee cannot be refunded.

4: Download the official application forms from the admissions section of the Faculty of Economics/Graduate School of Economics and Management website, print them, and fill them out.

5: We cannot accept incomplete applications.

4. Application Period

First Application Period: February 2 (Mon.)~16 (Mon.), 2015 Applications will be accepted until February 16 (Mon.), 2015.

Second Application Period: March 2 (Mon.)~16 (Mon.), 2015 Applications will be accepted until March 16 (Mon.), 2015.

Third Application Period: April 1 (Wed.)~20 (Mon.), 2015 Applications will be accepted until April 20 (Mon.), 2015.

5. Mailing Address

980-8576 Miyagi-ken, Sendai-shi, Aoba-ku, Kawauchi 27-1, Tohoku University Graduate School of Economics and Management, Educational Records and Programs Section

Send application documents by registered mail, or EMS, DHL, FEDEX, etc. Application materials will not be returned.

6. Screening

You will be evaluated based on your submitted documents.

7. Admission Notification

You will be informed of the results of your application by e-mail and in writing during the following periods.

First Application Period: by early April 2015

Second Application Period: by late April 2015

Third Application Period: by late May 2015

The announcement for the first and second application periods will include successful applicants along with wait-listed applicants. The announcement for the third application period will include only successful applicants. Wait-listed applicants who have been formally accepted may be announced during the announcements for the third application period.

8. Entrance Period

Detailed Information on the entrance period and procedures will be provided in the enrollment documents sent after the announcement of successful applicants.

9. Required Fees

(1) Examination Fee: JPY 30,000

(2) Entrance Fee: JPY 282,000 (estimated) [to be paid during the entrance period mentioned above]

(3) Second Semester Tuition: JPY 267,900 (yearly JPY 535,800) (estimated) [paid in October 2015 entrance period or later]

Notes 1: If tuition amounts are revised during your term of enrollment, the new tuition will become applicable from the time of that revision.

2: Information on waivers and deferments of tuition fees will be provided in the entrance procedure documents sent after the announcement of successful applicants.

10. Entrance Period

The Entrance Period will be in October 2015.

11. Notes

- (1) If you have questions about applying, please contact: ipem@econ.tohoku.ac.jp
- (2) After entering, you must enroll in Personal Accident Insurance for Students Pursuing Education and Research (Gakkensai) and Student General Liability Insurance (Gakubai). Additionally, if you will rent private housing, you must enroll in an insurance/mutual relief policy, such as Comprehensive Renters' Insurance for Foreign Students Studying in Japan.

12. Policy on the Handling of Personal Information

- (1) Any personal information gathered by Tohoku University will be treated with due care in compliance with the Law for the Protection of Personal Information Retained by Independent Administrative Institutions, and the Act on the Protection of Personal Information of Tohoku University, and security measures will be taken to protect private information.
- (2) Personal information used in screening applicants, such as examination scores, will be used for educational purposes, such as selecting applicants, support during admissions procedures, follow-up surveys, and post-admission student support (scholarship/tuition waivers and health management etc.), and in connection with tuition collection.
- (3) In some cases, tasks related to entrance examinations and educational affairs may be outsourced to third-party contractors (hereafter, "subcontractors"). If necessary, all or some personal information may be provided to subcontractors as per the Act on the Protection of Personal Information of Tohoku University.

November 2014

980-8576 Sendai-shi, Aoba-ku, Kawauchi 27-1

Tohoku University Graduate School of
Economics and Management

TEL: 022 (795) 6265

<http://www.econ.tohoku.ac.jp/econ/english/graduate/index.html>

Global Program in Economics and Management (GPEM),
Tohoku University



Recommendation Form for Graduate Study 2 (Dean)

Recommender: This recommendation will remain confidential during the admission process. This recommendation will also be used as a part of selection process for the Global Program in Economics and Management, Tohoku University. The applicant will send this Recommendation Form with other application documents to the admission office

Applicant Last Name

First Name

Middle Name

Recommender Last Name

First Name

Middle Name

Institution/Organization

Street Address

City

State

Country

Postal Code


Title

Field

Email Address

Telephone Number

Please give below your recommendation for the applicant. In your recommendation, and please let us know how long you have known the applicant and in what context you know him/her; comment on the applicant's qualifications, academic ability to carry out the advanced study in the field of economics or management. In addition, please indicate an overall assessment of the applicant's ranking in class or seminar (from top 5% to bottom 50%).



Official Seal
of the
University
of Kansas

Signature: _____ **Date** _____

Global Program in Economics and Management (GPEM),
Tohoku University



Recommendation Form for Graduate Study1 (Academic Advisor)

Recommender: This recommendation will remain confidential during the admission process. This recommendation will also be used as a part of selection process for the Global Program in Economics and Management, Tohoku University. The applicant will send this Recommendation Form with other application documents to the admission office

Applicant Last Name

First Name

Middle Name

Recommender Last Name

First Name

Middle Name

Institution/Organization

Street Address

City

State

Country

Postal Code

Title

Field

Email Address

Telephone Number

Please give below your recommendation for the applicant, and please let us know how long you have known the applicant and in what context do you know him/her; comment on the applicant's qualifications, academic ability to carry out the advanced study in the field of economics or management. In addition, please give your assessment of the applicant's leadership and potential for teaching.

Office of
Admission
Organization

Signature: _____ Date _____